



OFFICE OF THE UNDERSECRETARY OF DEFENSE  
3000 DEFENSE PENTAGON  
WASHINGTON DC 20301-3000

28 SEP 2000

MEMORANDUM FOR DEPUTY CHIEF OF STAFF FOR LOGISTICS, US ARMY  
DEPUTY CHIEF OF NAVAL OPERATIONS, (LOGISTICS)  
DEPUTY CHIEF OF STAFF FOR INSTALLATIONS AND  
LOGISTICS, US AIR FORCE  
DEPUTY CHIEF OF STAFF FOR INSTALLATIONS AND LOGISTICS, HQ, US MARINE CORPS  
COAST GUARD COMMANDANT

SUBJECT: Airframe & Powerplant Certification Program

Recently, our offices were made aware of a Department of Defense initiative working with civilian aviation and the Federal Aviation Administration (FAA) to streamline the Airframe and Powerplant (A&P) licensure certification process. We feel this is an exceptional program that will do much to help recruitment and retention. In addition, this program will benefit our soldiers, sailors, marines, airman and coastguardsmen by further enhancing the professionalism of the aircraft maintenance career fields across all Military Services, to include Guard and Reserve forces.

We understand this initiative was developed through a Tiger Team comprised of all the Services, Coast Guard, civilian aviation companies and the FAA. Since the Tiger Team has met their objective by the establishment of the DoD A&P program, the Tiger Team will be disbanded. However, as we have learned from past history, the DoD needs to remain in contact with the FAA and civilian aviation to stay on top of any future proposals or rule makings that may affect the A&P program. Therefore, a proposal has been established to create a Joint Service Aviation Maintenance Technician Certification Council Charter (JSAMTCC) (Atch 1).

We fully support this proposal and commit any assistance we can provide from our offices to ensure the complete success in the cooperation between the FAA, DoD, Coast Guard, and civilian aviation.

Roger W. Kallock  
Deputy Under Secretary  
of Defense (Logistics & Materiel Readiness)

Patricia A. Tracey, Vice Admiral  
Deputy Assistant Secretary of Defense  
(Military Personnel Policy)

cc: HQ USAF/ILM  
HQ US Army Aviation Center/Commander  
Navy Aviation Manpower and Training, N889  
Marines Training and Education Division MCCDC  
Coast Guard Commandant (G-WT)



*Joint Service  
Aviation Maintenance Technician Certification Council (JSAMTCC)  
Charter  
(14 November 2000)*



1. During 1998, the Department of Defense (DoD) and Department of Transportation (DoT) established a Tiger Team to streamline the Airframe & Powerplant (A&P) certification process for their aircraft maintenance technicians. The two-year endeavor yielded a successfully completed joint service cooperative project. In an effort to sustain the initiative's continuing viability and to ensure that future Federal Aviation Administration (FAA) decisions/policy changes, affecting the A&P certification process, include military participation/involvement, the Joint Service Aviation Maintenance Technician Certification Council (J SAMTCC) is being established to work closely with the FAA.
2. JSAMTCC is a functional advisory body to each respective United States Military Service's Aviation Maintenance Division and the Federal Aviation Administration (FAA). The JSAMTCC reviews aircraft maintenance technician's training and experience from a FAA Airframe and Powerplant (.A&P) certification perspective, providing a united assessment and recommendations to/for each military service and the FAA.
3. The JSAMTCC meets annually and addresses issues pertaining to all aspects of an aircraft maintenance technician's training and experience ranging from A&P specialty training courses, computer based training to formal documentation and policy.
4. Any military aviation technician may submit issues for the JSAMTCC to review. Issues submitted for review may be submitted through JSAMTCC members, the JSAMTCC chairperson, or Military Service Point of Contact (*MSPOC*). *MSPOCs will contact* their JSAMTCC member(s) to submit issues for discussion. JSAMTCC members/chairperson will determine whether or not submitted issues warrant the JSAMTCC's attention. Issues must address aviation maintenance technician's training and experience from a FAA A&P certification perspective. The JSAMTCC discusses and (if applicable) submits their recommendations to the appropriate military service or FAA policy decision level for appropriate action.
5. The JSAMTCC is composed of one voting member from each participating military branch of service (Air Force, Army, Navy, Marines and the Coast Guard for a total of five voting members), two FAA advisors from AFS 300 and AFS 600, and technical advisors from various disciplines. The chairperson and facilitator are part of the voting membership. Members represent the entire military aircraft maintenance training and education community on matters concerning the FAA certification of military aviation technicians. An Air Force Career Field Manager (AFCFM) assigned to HQ USAF/1LMM functions as the JSAMTCC Chairperson.

**Joint Service  
Aviation Maintenance Technician Certification Council (JSAMTCC)  
Charter**

(14 November 2000)



5.1. Each military branch of service will alternate hosting the annual JSAMTCC working group. Participants are responsible for budgeting/funding to attend. The JSAMTCC chairperson will appoint hosting service on a rotation basis. The hosting units JSAMTCC member assumes the responsibility of JSAMTCC Facilitator.

5.2. The FAA advisors, AFS 300 and AFS 600, serve as FAA certification and policy advisors, respectively.

5.3. Meeting attendance by JSAMTCC members is mandatory to participate in voting.

6. JSAMTCC members serve as part of the council during their tenure in the duty position identified herein. Individuals permanently reassigned to duties not related to aircraft maintenance will be replaced.

6.1. The following list reflects the JSAMTCC member appointing authority for each military branch:

Air Force  
HQ USAFIILM  
1030 Air Force Pentagon  
Washington, D.C. 20330-1030

Army  
HQ US Army  
Aviation Center/Commander  
Fort Rucker, AL 36362-5000

Navy  
Head Aviation Manpower and Training, N889  
2000 Navy Pentagon  
Washington D.C. 20350-2000  
Coast Guard  
Commandant (G-WT)  
2100 Second Street, S.W.  
Washington, D.C. 20593-0001

Marines  
Training and Education Command MCCDC  
3300 Russell Road  
Quantico, VA 22134-5001

6.2. The following list identifies the appointed duty positions from each respective military service to function as JSAMTCC members:

*Joint Service  
Aviation Maintenance Technician Certification Council (JSAMTCC)  
Charter  
(14 November 2000)*



Air Force (Chairperson)  
HQ USAF/ILMM  
Air Force Career Field Manager  
1030 Air Force Pentagon  
Washington, D.C. 20330-1030

Army  
HQ US Army Aviation Center  
Commandant  
Noncommissioned Officers Academy  
Fort Rucker, AL 36362-5000

Navy  
Aviation Technical Training Section, N889H  
2000 Navy Pentagon  
Washington D.C. 20350-2000

Marines  
Aviation Training Branch C473 TRNGCOM  
3300 Russell Road  
Quantico, VA 22134-5001

Coast Guard  
USCG AVTECHTRACEN  
AMT Rating Manager  
Elizabeth City, NC 27909

7. Military aircraft maintenance branches will identify the aircraft maintenance related duty positions to serve on the JSAMTCC. These individuals should possess a broad aviation technical background and be at a level to affect change within aviation maintenance training (possession of an A&P certificate desirable).

8. JSAMTCC voting members (does not include advisors) consist of one individual from each of the five participating military branches and are charged with performing in one of the following capacities.

8.1. Chairperson

8.1.1. Perform as the focal point for all coordination and communications between military branches and the FAA concerning A&P certification matters.

8.1.2. *Plan*, coordinate, and lead *all sessions of the JSAMTCC*, guiding discussion and ensuring focus on agenda topics and resulting actions. Ensure meeting minutes and action items are documented and signed by members before the JSAMTCC is adjourned.

*Joint Service  
Aviation Maintenance Technician Certification Council (JSAMTCC)  
Charter  
(14 November 2000)*



8.1.3. Act as focal point for submitted and proposed agenda topics; develop and distribute a prioritized/proposed agenda to JSAMTCC members NLT four weeks prior to a scheduled JSAMTCC meeting.

8.1.4. Assign action items to appropriate OPR/OCR members and manage follow-up suspenses.

8.1.5. Serve as OPR for membership selections and custodian of the JSAMTCC Charter.

8.2. Member

8.2.1. Attend all scheduled meetings.

8.2.2. Ensure appropriate staffing on assigned or coordinated action items is completed by suspense date and IAGV standard guidance, suitable for general/flag officer review.

8.2.3. Meet suspense's for assigned projects or request extensions through the chairperson and provide interim response and/or status update with new milestones.

8.2.4. Actively represent the JSAMTCC in their military service and brief its purpose and contributions.

8.2.5. Solicit topics from their branches and functional community prior to upcoming JSAMTCC meetings.

8.3. Facilitator

8.3.1. The host of the JSAMTCC will assume the position of the facilitator.

8.3.2. Guide JSAMTCC discussion to keep issues in focus and to ensure courses of action are established to address these issues.

8.3.3. Serve as the chairperson if the designated chairperson becomes unavailable.

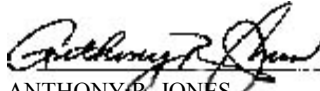
8.3.4. Document meeting minutes (including action items) during the JSAMTCC. Ensure minutes are approved by members and distributed within thirty days of the meeting.

8.3.5. Perform functions as required by the chairperson.

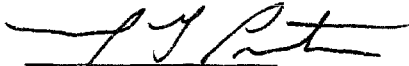
*Joint Service  
Aviation Maintenance Technician Certification Council (JSAMTCC)  
Charter  
(14 November 2000)*



9. Questions concerning this charter can be directed to the Air Force Career Field Manager in HQ USAF/ILMM, DSN 223-4490, COMM 703-693-4490.



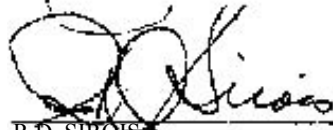
ANTHONY R. JONES  
Major General, U.S. Army  
Commanding General



NOEL G. PRESTON  
Rear Admiral, U.S. Navy  
Head, Aviation Manpower and Training



THOMAS S. JONES  
Major General, U.S. Marine Corps  
Commanding General, Training & Education Command



R.D. SIROIS  
Rear Admiral, U.S. Coast Guard  
Director of Reserve and Training



TERRY L. GABRESKI  
Brigadier General, U.S. Air Force  
Director of Maintenance, DCS/IL